

Warsaw University Of Technology Doctoral Schools – GUIDELINES FOR CSC CANDIDATES

Pursuant to the agreement between Warsaw University of Technology (WUT) and China Scholarship Council (CSC), candidates wishing to apply for CSC scholarship have to first be admitted to one of the WUT's Doctoral Schools. Only upon getting administrative decision on being admitted to the Doctoral School, candidates can apply for CSC scholarship.

TO START, CHOOSE A DOCTORAL SCHOOL:

There are five Doctoral Schools at Warsaw University of Technology:

Doctoral School No. 1

Disciplines: chemical engineering, chemical sciences, physical sciences, materials engineering

The Head of the School: prof. Elżbieta Malinowska

Secretary: Ewa Szczygieł szd1@pw.edu.pl

Doctoral School No. 2

Disciplines: mechanical engineering; biomedical engineering; automation, electronic and electrical engineering; management and quality studies

The Head of the School: prof. Małgorzata Jakubowska

Secretary: Marta Jaglińska Marta.Jaglinska@pw.edu.pl

Doctoral School No. 3

Disciplines: automation, electronic and electrical engineering; physical sciences; mathematics; information and communication technology

The Head of the School: prof. Ryszard Piramidowicz

Secretary: Grzegorz Mańko grzegorz.manko@pw.edu.pl

Doctoral School No. 4

Disciplines: mechanical engineering; environmental engineering, mining and energy; automation, electronic and electrical engineering

The Head of the School: prof. Andrzej Teodorczyk

Secretary: Justyna Misiejuk justyna.misiejuk@pw.edu.pl

Doctoral School No. 5

Disciplines: architecture and urban planning; civil engineering and transport; environmental engineering, mining and energy; management and quality studies

The Head of the School: prof. Paweł Łukowski

Secretary: Agnieszka Stańczak a.stanczak@il.pw.edu.pl

In order to discuss the educational program, the subject of a PhD thesis or ask about a potential supervisor, contact the secretaries of the Schools, who can provide helpful information and direct you to appropriate person.

A potential supervisor has to be chosen from among those authorized to perform this function in a chosen Doctoral School (a supervisor needs to be a professor or have a post-doctoral degree – dr hab.). The list of potential research topics that can be realized under the supervision of a given supervisor will be published at the University's website <https://pw.edu.pl>. Searching a <http://repo.bg.pw.edu.pl/index.php/en/people/persons> database by introducing a chosen discipline may also be helpful. You can also contact a Head of a Doctoral School asking for some recommendations.

CONTACT THE POLISH NATIONAL AGENCY FOR ACADEMIC EXCHANGE (NAWA)

If you wish to take part in the admissions process to Doctoral School, it is extremely important to submit a certified translation of Master's diploma (unless it is issued in English) **and an INDIVIDUAL STATEMENT issued by NAWA**. The document is necessary in order to confirm whether a foreign diploma is equivalent to a Polish one and entitles the candidate to undertake education at a Doctoral School. In order to get a letter confirming that the candidate's diploma entitles the candidate to undertake education at a Doctoral School, apply for an individual statement according to the following instruction: <https://nawa.gov.pl/en/recognition/how-to-obtain-a-recognition-statement>

The procedure takes approximately 30 days.

USEFUL INFORMATION:

- Education at Doctoral Schools is free. Each participant is given a **scholarship** in the amount of PLN 2,372 (insurance premiums are deducted from this amount). However, each candidate needs to pay a recruitment fee in the amount of PLN 150.
- **Admissions procedure** to Doctoral Schools No. 1, 2, 3 and 4 is conducted in Fall (approx. July-September) and Spring (approx. January-February) semester, whereas admissions procedure to Doctoral School No. 5 is conducted in the Fall semester only.
- Candidates from China wishing to take part in the **China Scholarship Council** program are recommended to take part in the Spring semester admissions due to the provisions of the agreement specifying the dates for CSC application term which is March/April.
- In order to take part in the **recruitment process** you need to register in the IRK system, sign up for a particular discipline and research topic, and submit all the necessary documents (a diploma, a diploma supplement (or transcript of records), CV, cover letter, a description of your scientific achievements etc.)
- The **schedule of admissions** as well as the list of the required documents will be published at <https://www.pw.edu.pl/Rekrutacja/Szkoly-Doktorskie>.
- If you need further information on the **admissions procedure**, please contact Monika.Krysik@pw.edu.pl, who is responsible for foreign candidates and will happily guide you through the process.